

***Public Comment at Board of Trustee Meetings  
Policy***

Meetings of the Muskingum County Library System Board of Trustees are public meetings and as such may be observed by members of the public. Board meetings are not “open” meetings, which means members of the public may observe, but not participate in the work of the Board.

If advance notice of attendance is given, the agenda of the board meeting will include an item for public comment. This is the only time during a board meeting that the public may contribute to the meeting. The Board may not necessarily respond to comments made by the public at this time, but will take comments into consideration and respond at another time. If advance notice of attendance is not given, time for public comment will be worked into the agenda at the discretion of the Board President.

Each person wishing to make comment to the Board shall be given five (5) minutes to speak and shall provide his/her name and address for inclusion in the official minutes of the Board meeting. The minutes will reflect the comments made by members of the public.

Copies of official Board proceedings are available when requested in accordance with the public records policy.